



Asia Oceania Geosciences Society
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AOGS... In Asia for Asia and the World

SHIPPING MANUAL & TARIFF

AOGS 2024

23 to 28. Jun. 2024

Logistic The CBM CO., LTD.

1011, 10F Sejong N Camus Square Bldg,
#14 Yangpyeongro 30gil, Yeongdeungpo-Gu,
Seoul, Korea

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Sales : Mr. Joseph : Director

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Project : Ms. Alice : Team Manager

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General Information

The CBM have pleasure in informing that we have been appointed as the official freight forwarder and on-site handler by the show organizer for 'AOGS 2024' to coordinate the shipping, handling, and customs clearance for exhibits sent to this show. The services we provide cover all integrated operations necessary from the time of goods arriving in Korea to the country of origin after show closes. For this purpose, exhibitors or their appointed forwarders in loading port are kindly to contact below.

Logistic The CBM CO., LTD

1011, 10F Sejong N Camus Square Bldg, #14 Yangpyeongro 30gil, Yeongdeungpo-Gu, Seoul, Korea

Tel : 82-2-2138-1163

Email address : logis@thecbm.kr

Attn : Mr. Joseph / Ms. Alice

Consignment Instructions

▷ CONSIGNEE

- Exhibition Name : AOGS 2024 (21st ANNUAL MEETING)
- Place : Alpensia Resort & Yongpyong Resort, Ganwon State, KOREA
- Date : 23 to 28 Jun 2024

▷ NOTIFY

Logistic The CBM CO., LTD

1011, 10F Sejong N Camus Square Bldg,

#14 Yangpyeongro 30gil, Yeongdeungpo-Gu, Seoul, Korea

Tel : 82-2-2138-1163 / Fax : +82-70-4334-7972

Email address : logis@thecbm.kr

Attn : Ms. Alice. :

CASE MARKINGS

For easy identification, all packages shall be marked as follows:

“ AOGS 2024 ”

c/o Logistic The CBM Co., Ltd.

For : Exhibition & Fairs Department

- Name of Exhibitor : _____
- Stand Number : _____
- Case Numbers : _____
- Gross Weight/Net Weight : _____
- Dimensions : _____

PACKING

Exhibitors are advised to provide strong packing cases for the transportation of the exhibits which can withstand unpacking and repackaging operations. For main exhibits, we recommend bolted returnable type of cases to be used. This is to avoid unnecessary repair and reconstruction of cases in the event of damages due to handling whilst in transit.

CUSTOMS REGULATIONS

The Korea Customs are strict and thorough in their examination of goods. All packages can be expected to be opened and contents checked against the Combined Commercial Invoice & Packing List. **HEAVY FINES** will be imposed on the exhibitor in cases of '**UNDERVALUATION**', '**NON DECLARATION**', and '**ERRONEOUS DECLARATION**'. In such cases, '**Logistic The CBM Co., Ltd.**' shall not be responsible for any delay in clearance. Customs fines and extra expenses incurred shall have to be borne by the exhibitor. Exhibitors are therefore strongly reminded to declare **the true market value of their goods** and be extremely careful in their preparation of documents.

To assist the Korea Customs in their examination, please attach 2 (two) copies of descriptive / illustrative brochures on the underside of the case lid. If possible, please indicate on these brochures, the model number and serial number of the exhibits.

► **CONTROLLED ITEMS**

Exhibitors are requested to note that all Foodstuff, Beverage, Communication equipment (such as radio, radar, etc.), Defense Equipment such as weapons, protection suit etc.), Electric Appliance (such as TV, lighting, etc.), Cosmetics, Beauty Product, Medicines & Medical equipment, Glass, Light & sound equipment, toy, Motorbikes, Used Cars, Weighting & Measuring equipment, & all dangerous goods, are subject to Import License prior to their importation into Korea for exhibition purpose.

* All communication equipment cannot be operated / tested / utilized. They can be imported for display purpose only

* For Food & Drinks items, we do not recommend that you ship foodstuff or beverages to the exhibition if you are not exhibiting the food products. We would suggest you buy them in Korea.

Shipment must not be effected until such license is obtained / approved, otherwise, high customs penalty will be incurred by the exhibitor's account. Please ensure that all controlled items shall be packed, documented and shipped on a separate HBL or HAWB from non-controlled items to avoid delays in the customs clearance.

Exhibitors are to furnish to us the details of the items such as brand, serial number, ingredients or materials made of for each item that you intend to import into Korea prior to the arrival of shipment.

For import cosmetic product into Korea, please contact us 2 weeks before document deadline.

*** Please do not ship cosmetic products or any controlled items before getting our green light!**

COURIER

► CONSIGNMENT DEADLINES

Exhibition goods arriving via courier must arrive in Seoul not later than **'31. MAY. 2024'**

► HANDLING TARIFF FOR EXHIBITS VIA COURIER (DHL/FEDEX/UPS/TNT & etc.)

Please note that all shipment sent via Courier would be cleared on permanent basis. To ensure no delay on delivery of your courier shipment to your exhibition stand we would recommend not sending courier shipments addressed to exhibition hall or hotel since advance shipments may not be accepted and delivered on time to the venue. All courier shipments along with copy of documents should be sent to

Consignee :

- Exhibition Name : AOGS 2024 (21st ANNUAL MEETING)
- Place : Alpensia Resort & Yongpyong Resort, Ganwon State, KOREA
- Date : 23 to 28 Jun 2024

For : " AOGS 2024 "

Notify : For reference 'Consignment Instructions - on page 2'

Attend : Mr. Joseph, Ms. Alice

By this method, we will arrange to receive your shipment and deliver to the venue. A charge will be levied for this service. Exhibits sent via courier are subject to the following charges:

*** We only accept the consignment under DDP terms only.**

INSURANCE

We would like to advise that it is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, and the return of the exhibits to domicile, including the period the exhibits are handled by **'Logistic The CBM Co., Ltd.'** and also ensure that Transport Insurance is arranged for exhibits sold locally.

TERMS OF PAYMENT

- Inward : Upon uplift of goods, prior to delivery to the stand.
- Outward : Upon presentation of invoice/prior to the return of exhibits

*** All payments must be made without any deduction or deferment on account of any claim, counterclaim or off-set.**

SALE OF EXHIBITS

Goods may be sold during the exhibition but under no circumstances, they will be removed from the show venue until duties/taxes have been paid and permanent customs import procedures have been completed.

Exhibitors are allowed to store their goods in the facility for up to 2 (two) months from the date of entry into Korea, after which duty must be paid or the goods must be re-exported.

*** All goods may be sold, you must check with us on case by case basis before arrange shipment from original port/airport.**

SEAFREIGHT

► DOCUMENT DEADLINES

We need the following documents not later than '**17. MAY. 2024**'

- Surrender B/L or set of original B/L of Bill of Lading
- 3 copies of Commercial Invoice/Packing List
- 1 original of Health Certificate (for food & dry food products)
- 1 copy of label on each food, dry food, liquor product
- 1 original ATA Carnet (if shipment under ATA Carnet)
- 1 set of Product catalogues of machinery all temporary items
- 1 set of Machine picture of each sides
- 1 copy of Insurance Policy (if insured)

Note: All shipping documents must be sent to us for checking before/within the above deadlines to prevent any mistakes/problems or delay.

► CONSIGNMENT INSTRUCTIONS

Exhibition goods must arrive in Busan seaport not later than '**31. MAY. 2024**'

► LATE ARRIVAL / URGENT RETURN SHIPMENT SURCHARGE

Late arrival surcharge (based on 30% of the basic handling rate) will apply for the shipment arrives after the stipulated deadlines. This will also apply for shipments that need to be returned urgently within 2 working days after the show. In any such case, '**Logistic The CBM Co., Ltd.**' will make all reasonable effort to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site.

AIRFREIGHT

► DOCUMENT DEADLINES

We need the following documents not later than '**3. JUN. 2024**'

- 1 originals or 2copies of Airway Bill
- 3 copies of Commercial Invoice/Packing List
- 1 original of Health Certificate (for food & dry food products)
- 1 copy of label on each food, dry food, liquor product
- 1 original ATA Carnet (if shipment under ATA Carnet)
- 1 set of Product catalogues of machinery all temporary items
- 1 set of Machine picture of each sides
- 1 copy of Insurance Policy (if insured)

Note: All shipping documents must be sent to us for checking before/within the above deadlines to prevent any mistakes/problems or delay.

► CONSIGNMENT INSTRUCTIONS

Exhibition goods must arrive in Incheon airport not later than '**7. JUN. 2024**'

► LATE ARRIVAL / URGENT RETURN SHIPMENT SURCHARGE

Late arrival surcharge (based on 30% of the basic handling rate) will apply for the shipment arrives after the stipulated deadlines. This will also apply for shipments that need to be returned urgently within 2 working days after the show. In any such case, '**Logistic The CBM Co., Ltd.**' will make all reasonable effort to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site.

Arrival Deadline

The follow dates have been selected to allow you to prepare for meeting arriving dead-line of your exhibition goods.

- Shipping documents for sea freight : 25 days before shipment arrive
- Shipping documents for air freight : 10 days before shipment arrive
- Sea freight arrival at Busan seaport : 15 days before target delivery date
- Air freight arrival at Incheon airport : 10 days before target delivery date

The terms of freight should be “**FREIGHT PREPAID**” and consigned as follows for all exhibits.

LATE ARRIVAL / URGENT RETURN SHIPMENT SURCHARGE

Late arrival surcharge (based on 30% of the basic handling rate) will apply for the shipment arrives after the stipulated deadlines This will also apply for shipments that need to be returned urgently within 2 working days after the show. In any such case, Logistic The CBM will make all reasonable effort to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site.

* Destination

- For Sea Freight : Busan port or Incheon port
- For Air Freight : Incheon port
- ◆ The special remark, “The exhibition goods for ‘**AOGS 2024**’ should be shown on the remark column or any other space available on each document.

Documentation

Following documents are needed for customs clearance in Korea

- Sea Freight Bill of Lading 1 surrendered
- Airway Bill.(AWB)
- Commercial Invoice & Packing list 1 copy
- ✓ Surrendered / Express / Sea way Bill also available and are preferable for efficient proceeding.
- ✓ A telex / telefax of PRE-ADVICE must be sent to ‘**Logistic The CBM Co., Ltd.**’ indicating the B/L number, vessel name/voyage, number of packing, weight, dimension and name of exhibitor and booth number.
- ✓ Full details of the shipment including a copy of AWB along with ‘Commercial invoice&packing list’ indicating the AWB number, flight number, carrier’s name, number of packing, weight (Gross/Chargeable), dimension, name of exhibitor and booth number must be sent via fax arrival to ‘**Logistic The CBM Co., Ltd.**’
- ✓ A detailed description of the goods in English including the name Y which each item is known and the documents must have full details such as description of commodity, quantity and unit price in US dollar.
- ✓ International Harmonized Code (HS CODE available)
- ✓ Include serial and/or model number where applicate
- ✓ For manufactured products, please specify the component materials (i.e. wood, plastic, etc.)
- ✓ List the weight, dimensions and contents of each package
- ✓ please, indicate the country of origin of all goods within your consignment

- ✓ please, note that, for customs purposes, a value must be declared for each item regardless of the actual commercial value. This includes literature, give-away and alike. Do NOT indicate the phrase 'No Commercial Value'.

◆ **IMPORTANT NOTE**

The cosmetics must be shipped after our confirmation. Please send us the information of items before shipping. Also give us the manufacturing flow chart Ingredient list and product catalog.

ATA CARNET

Korea is a subscriber of the ATA Carnet System. Exhibitors participating in International trade fairs / exhibitions in Thailand can use ATA Carnet for temporary admission of their exhibition goods into Korea – refer to ATA Carnet & Power of Attorney in Form C & D for further details.

Please make sure that the ATA Carnet is issued in “ENGLISH” language only. A letter of Power of Attorney to authorize us to act as representative of ATA Carnet holder, with the same signature of person who signed in the ATA Carnet, is required by customs authorities.

Exhibition goods can be temporary imported into Korea but must be re-exported after the fair / exhibition within 2 (two) months after the arrival date of exhibits.

For exhibition goods destined for a later exhibition in Korea, our covered storage facility in Korea can be utilized at a reasonable storage rate – please contact us immediately should you require such service.

FOR OVERSEAS CARGO FROM BUSAN SEAPORT TO EXHIBITION STAND

• INBOUND SEAFREIGHT

From arrival BUSAN Seaport up to delivery Exhibition stand including storage of empty cases.

1. Custom documentation & Clearance US\$ 110.00 per exhibitor
2. Handling charges from BUSAN up to the Stand
 - LCL US\$ 90.00 per cbm or Mton
whichever higher
(min 2 cbm per shipment)
 - FCL 20ft GP US\$ 80.00 per cbm or Mton
whichever higher (min 23 cbm)
 - FCL 40ft GP/HQ US\$ 70.00 per cbm or Mton
whichever higher (min 46 cbm)
3. THC
USD 120.00 per 20'
USD 190.00 per 40'
LCL USD 30.00 per cbm or Mton
Whichever Higher (min 2 cbm)
4. Agency Fee & D/O fee USD 150.00 per B/L

Cost levied by Container Freight Station and all third party charges, if any, shall be levied at cost.

• OUTBOUND SEAFREIGHT

From Exhibition stand up to BUSAN Seaport including return of empty cases.

1. Custom documentation & Clearance US\$ 110.00 per exhibitor
2. Handling charges from stand up to BUSAN
 - LCL US\$ 90.00 per cbm or Mton
whichever higher (min 2 cbm per shipment)
 - FCL 20ft GP US\$ 80.00 per cbm or Mton
whichever higher (min 23 cbm)
 - FCL 40ft GP/HQ US\$ 70.00 per cbm or Mton
whichever higher (min 46 cbm)
3. THC
USD 120.00 per 20'
USD 190.00 per 40'
LCL USD 30.00 per cbm or Mton
Whichever higher (min 2cbm)
4. B/L fee & Telex USD 150.00 per B/L

Cost levied by Container Freight Station and all third party charges, if any, shall be levied at cost.

FOR OVERSEAS CARGO FROM INCHEON AIRPORT TO EXHIBITION STAND

* INBOUND AIRFREIGHT

From INCHEON up to the exhibition stand including storage of empty cases.

- | | |
|--|---|
| 1. Custom documentation & Clearance | US\$ 110.00 per exhibitor |
| 2. Handling charges from INCHEON Airport up to the Exhibition stand at minimum charges | US\$ 0.90 per kg
(min 2 cbm/300kg per shipment)
US\$ 180.00 per exhibitor or AWB |
| 3. Airport Terminal & Transfer Fee | US\$ 0.45 per kg |
| 4. Break Bulk Fee / Airway Bill | US\$ 50 per set |

Rate charge will be based on the actual or volumetric weight whichever is the greater. Cost levied by Air Consolidator and any third party charges, if any, shall be levied at cost.

* OUTBOUND AIRFREIGHT

From the exhibition stand up to INCHEON Airport including return of empty cases.

- | | |
|--|---|
| 1. Custom documentation & Clearance | US\$ 110.00 per exhibitor |
| 2. Handling charges from the exhibition stand up to INCHEON Airport at minimum charges | US\$ 0.90 per kg
(min 2 cbm/300kg per shipment)
US\$ 180.00 per exhibitor or AWB |
| 3. Airport Terminal & Transfer Fee | US\$ 0.45 per kg |
| 4. Break Bulk Fee / Airway Bill | US\$ 50 per set |

Rate charge will be based on the actual or volumetric weight whichever is the greater. Cost levied by Air Consolidator and any third party charges, if any, shall be levied at cost.

BOND FEES FOR TEMPORARY IMPORT SHIPMENT

- | | |
|--|--|
| 1. Application of Temporary Importation | US\$ 100.00 per shipment or exhibitor |
| 2. Bond/ Bank Guarantee charges at 2% of CIF invoice value | Minimum charges
US\$ 120.00 per shipment or exhibitor |

HANDLING FOR FILM , CD OR VIDEO TAPES

- | | |
|--------------------------------------|----------------------|
| 1. Basic Handling charges | US\$ 30.00/ Piece |
| 2. Duties, taxes and censorship fees | As per actual outlay |

HANDLING FOR ELECTRICAL ITEMS

**** Electrical item are require Temporary Import Permit issue by KC (Electrical Appliances Safety Certificate)**

- 1. Basic handling charges US\$ 100.00 per applicant
- 2. Examination Fee US\$ 85.00 per item

• **APPLICATION OF HEALTH PERMIT / COSMETIC PERMIT**
(For food/cosmetic product which giveaway as sample only ****except health / medication product**)

- 1. Permit applicable fees US\$ 75.00 per exhibitor / page

• **MEDICAL EQUIPMENT DEVICE PERMIT (3 WEEKS DURATION)**
(Applicable for Beauty Equipment)

- 1. Permit applicable fees US\$ 100.00 per exhibitor

• **LATE ARRIVAL SURCHARGE**

- 1. Shipment arrives after arrival deadlines either airfreight or sea freight
- at additional charges of 25% of handling charges

TERMS OF PAYMENT

Unless otherwise arranged, all handling charges to be paid 2 days before the closing of the exhibition. This also applies to on-site handling charges for local exhibits.

- Exhibitor can arrange payment via telegraphic transfer to:
- Bank Name : Hana Bank
- Branch Name : Hana Bank Dongsan Banking Center, SEOUL
- Swift Code : KOEXKRSE
- Account No. : 357-910020-28738
- Company : LOGISTIC THE CBM

GENERAL CONDITIONS AND EXCLUSIONS

- The handling tariff published applies to normal handling of cargo only. Charges quoted are inclusive of manpower and lifting equipment. For specialised cargoes, which require hiring of floating cranes, lighters, etc., additional charges will be levied in accordance with actual outlays.
- Price quoted are for individual packages not exceeding 2,000kgs gross weight and/or dimension 200 x 200 x 200 cm (L x W x H) on any side. Exhibits exceeding these limits are subject to separate arrangement and price will be quoted upon receipt of cargo details.
- All decision of usage of lifting equipment (such as crane and forklift) to offload the exhibits is at the discretion of our on-site representative. Exhibitor must abide by their decision.
- This tariff does not apply to hazardous or perishable goods that require special handling or storage. Prices will be quoted upon request.
- All the inbound quotations (inclusive of films and video tapes) only apply to goods that arrive in Korea before the arrival deadlines as specified in the shipping instructions and with correct documentation. Failure to comply will lead to additional late arrival surcharges and may jeopardise your exhibits being available for display during the exhibition.
- The handling tariff is based on the current rate of exchange. If there is any major fluctuation, it will be reflected in our invoice rendered for settlement.
- All work undertaken by us is at the owner's risk and in accordance to our terms and conditions of trading. A copy of this will be submitted upon request.